USAV MMS CURRENT ISSUES TASK FORCE
SAFETY TEAM
Meeting Summary - Thursday, December 3, 2020

Attendance: Al Herbert, Valerie Podczasy, Janice Kosbab, Cody Thill, Cody March
Guests: Steve Bishop, Eric Lazowski

Initial Observations & Pain Points

- Organizational Administrator access to HQs and access to data by individuals who, for various reasons, should not have access.
- Inability to run quick reports on membership credentials and inability to quickly search credentials in the system.
- System does not give full context, in certain situations, regarding what a member is missing to be "eligible" – it simply says they're "eligible" or "ineligible."
- Data migration process may delay a member's eligibility from being updated.
- System is not automatically blocking individuals who are suspended, on the Safesport banned list, or on another NGB's banned list from access.
- Rosters lack a backstop to verify a member's age, and system lacks a simplified way to confirm a junior athlete's age definition (must currently do a DOB calculation).
- Process for disconnecting a member from a USAV governing season is not streamlined.
- Members are being sent invitations with the wrong membership options, in some cases bypassing necessary safety measures (i.e. Junior 18s).

Solutions & Work-Arounds

- Microsoft Teams report of Organizational Admin access – but conscious that this report hasn't been accessible to all or simplified in a manner that makes it easy to read. (Brett Buzbee at USAV can help with Teams invitations and accessibility.)
- Setting up secondary SE accounts for clubs to monitor who has access to data (Keystone Region).
- Working with USAV to create region-specific reports on credentials (Ohio Valley Region).

Short-Term Action Items & Goals

- Organizational Administrator report – creation of simplified directions that can be pushed out to regions, along with a reminder of how to access the report in Teams and how a Teams invite can be reset *(Cody M. to work with Janice on development & plan to push out to regions).*
- Creation of a comprehensive list of challenges from this team, to eventually include status updates and development timelines *(Cody M. to start Google Sheet and share within team first).*

Long-Term Action Items & Goals

- Create workable documentation that can be distributed efficiently to region leaders outlining solutions to common problems.
- Have this team become subject-matter experts in these solutions and make ourselves available to our peers to assist and support.